



CERTIFICATE INTERDISCIPLINARY EARLY CHILDHOOD EDUCATION EARLY CHILDHOOD ADMINISTRATOR

Program Description

Thank you for your interest in the Early Childhood Administrator Certificate. Curriculum topics include, but are not limited to, development ages and stages, health and safety, curriculum planning, assessment and family involvement. Employment opportunities are available in public and private preschools, early care educational settings, early intervention programs, Head Start, hospitals, campus child development centers, rehabilitation clinics and recreation centers.

Colleges

This certificate is offered by the following colleges: [Ashland Community & Technical College](#), [Big Sandy Community & Technical College](#), [Bluegrass Community & Technical College](#), [Elizabethtown Community & Technical College](#), [Gateway Community & Technical College](#), [Hazard Community & Technical College](#), [Hopkinsville Community College](#), [Henderson Community College](#), [Jefferson Community & Technical College](#), [Madisonville Community College](#), [Maysville Community & Technical College](#), [Owensboro Community & Technical College](#) and [Somerset Community College](#).

One of these colleges must be designated as your Home College. Even though the classes will be delivered by different KCTCS colleges, only the Home College will admit you and take care of all of your student service needs including advising, library services, billing, financial aid, and most importantly, awarding the certificate.

Getting Started

Students may register for KCTCS online classes offered system wide directly at any KCTCS college. Individuals may also complete a “course inquiry” submit form through www.kyvc.org. KYVC course inquiries are submitted directly to the KCTCS Home College identified by the student. The student’s chosen Home College processes the course inquiry either through formal admission procedures or class enrollment. Additional information about KCTCS admission requirements and college contacts may be accessed at http://www.kctcs.edu/Students/Distance_Learning.aspx.

Course Requirements

Listed below are the required classes if you wish to earn a Early Childhood Administrator Certificate. If you any questions about the certificate or requirements, please contact the Counselor at your Home College.

OPTION ONE: Course Work

Course #	Course Name	Credit Hours
IECE 101	Orientation to Early Childhood Education	3
IECE 102	Foundations of Early Childhood Education	3
IECE 240	Administration of Early Childhood Education	3
BA 200	Small Business Management OR	3
IECE 230	Business Administration of ECE Programs	(3)
	Total Credits	12

OPTION TWO: With a Current CDA

Course #	Course Name	Credit Hours
Articulated credit for IECE 101 and IECE 102		
BA 200	Small Business Management OR	3
IECE 230	Business Administration of ECE Programs	(3)
IECE 240	Administration of Early Childhood Education	3
	Total Credits	12

OPTION THREE: With Life Skills

Course #	Course Name	Credit Hours
Portfolio to replace competencies for IECE 101 and IECE 102		
BA 200	Small Business Management OR	3
IECE 230	Business Administration of ECE Programs	(3)
IECE 240	Administration of Early Childhood Education	3
	Total Credits	12

* The term “Life Skills” is defined as a total of five (5) years (10,000 hours) of paid, full-time work experience in a licensed child care facility. Two and one-half (5,000) must have been within the last five years.

IMPORTANT: All students are required to have annual liability insurance that can be obtained through their home college. Students taking IECE classes must have a CANS criminal check and a current TB test (within two years). These are required because IECE courses have observation hours in childcare settings.

Helpful links:

APPLICATION: http://www.kctcs.edu/students/admissions/apply_online.aspx

CALENDAR: http://www.kctcs.edu/Students/Distance_Learning/Calendar.aspx

CONTACTS: <http://kctcs.edu/distancelearning/DLPeerTeam.htm>

COURSES: http://www.kctcs.edu/Students/Distance_Learning/Online_Courses.aspx

FINANCIAL AID: http://www.kctcs.edu/Students/Costs_and_Financial_Aid.aspx

GETTING STARTED: http://www.kctcs.edu/Students/Distance_Learning/Getting_Started.aspx

STUDENT TUTORIAL: http://www.kctcs.edu/Students/Distance_Learning/Tutorials.aspx

KCTCS COURSES AVAILABLE AT KYVC: <http://kyvc.org/>

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