CERTIFICATE

HEALTH INFORMATION TECHNOLOGY

MEDICAL RECORDS CODING SPECIALIST

Program Description

Thank you for your interest in the Health Information Technology Associate in Applied Science Degree. The Health Information Technology program prepares the graduate to take an active role in the field of health information management. Graduates will interact with physicians, health professionals, financial and administrative staffs to ensure the protection of information systems. Graduates will help determine health information budgets, resources and policies, utilizing current and accurate data. The curriculum includes course work in the supporting sciences and general education areas. Classroom instruction is supplemented with learning experiences in the campus laboratory and in area health care facilities. Students enrolled in the Health Information Technology Program are required to achieve a minimum of grade of "C" in each Health Information Technology course. Health information technicians are employed in hospitals, medical clinics, nursing homes, other health care facilities and industry.

Graduates may choose to take the Certified Coding Associate (CCA), Certified Coding Specialist (CCS), or Certified Coding Specialist – Physician Office (CCS-P) coding examination(s) offered by the American Health Information Management Association. Graduates may also choose to take the Certified Professional coder (CPC) or certified Professional Coder-Hospital (CPC-H) offered by the American Academy of Professional Coders (AAPC).

List of Colleges

Hazard Community & Technical College & Jefferson Community & Technical College

One of these colleges must be designated as your Home College because only a Home College can confer a credential (certificate, diploma, or degree). Even though the courses may be delivered by different KCTCS colleges, the Home College will admit you and take care of all of your student service needs including advising, library services, billing, financial aid, etc.

Getting Started

Students may register for KCTCS online classes offered system wide directly at any KCTCS college. Individuals may also complete a "course inquiry" submit form through www.kyvc.org. KYVC course inquiries are submitted directly to the KCTCS Home College identified by the student. The student's chosen Home College processes the course inquiry either through formal admission procedures or class enrollment. Additional information about KCTCS admission requirements and college contacts may be accessed at www.kctcs.edu/distancelearning.

Course Requirements

Here is a listing of the courses involved in this degree program. There may be additional courses that meet these requirements. Please check the current course catalog and online course schedule for additional information and offerings. The entire program may be completed online. Some faculty may require proctored exams. Approved proctored sites are listed at www.kctcs.edu/distancelearning under student services.

Outlines:

Program Title: **Medical Records Coding Specialist Certificate**

Course Prefix	Course Number	Course Title	Credit Hours
CLA	131	Medical Terminology from Greek or Latin OR	3
MIT	103	Medical Office Terminology OR	(3)
AHS	115	Medical Terminology	(3)
BIO	137	Human Anatomy and Physiology I	4
BIO	139	Human Anatomy and Physiology II	4
HIT	100	Introduction to Health Information Technology	3
HIT	104	Pathophysiology of Human Diseases	3
HIT	106	Pharmacology for Health Information Professionals	2
HIT	108	Clinical Classification Systems	3
HIT	110	Legal/Ethical Issues in Health Information	2
HIT	112	Reimbursement Methodologies	3
HIT	202	Clinical Classification Systems II	3
HIT	204	Quality Assessment in Health Information	2
HIT	206	Clinical Classification Systems III	2
HIT	208	Clinical Coding Practicum	1
		Total Credits	**35**

Dates of Actions:
Approved: February 2002
Revised: February 2005; May 2009; April 2011

COURSES: http://www.kctcs.edu/distancelearning/Courses.htm CONTACTS: http://www.kctcs.edu/distancelearning/collegeContacts.htm FINANCIAL AID: http://www.kctcs.edu/student/financialaidscholarships/index.htm GETTING STARTED: http://www.kctcs.edu/distancelearning/gettingstarted.htm KCTCS CONTACTS: http://www.kctcs.edu/distancelearning/DLPeerTeam.htm ONLINE BOOKSTORE: http://www.campusstores.com/kctcs/index.asp STUDENT TUTORIAL: http://www.kctcs.edu/distancelearning/tutorials.htm